



Brigade Boys & Girls Club
2759 Vance Street
Wilmington, North Carolina 28412
(910) 392-0747

APPLICATION FOR EMPLOYMENT

Date: _____ Social Security Number: _____

Name: _____
Last First Middle

Address: _____
Street City State Zip

Home Phone: _____ Date of Birth: _____

Emergency Contact and
Phone#: _____

Driver's License # _____ Email address _____

FORMER EMPLOYERS: *(List below your last four employers, starting with your last employer first)*

Date	Name and Phone # of Employer	Salary	Position	Reason for Leaving

Position applied for: _____ Starting Date: _____ Salary Desired: _____

Employed Now? _____ If so, may we contact your employer? _____

EDUCATION:	Name of School	Years Attended	Graduation Date	Type of Degree
High School				
College				

Brigade Boys & Girls Club Criminal Record & Background Check Authorization

Trade School				
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Have you been convicted of a crime(s) in the past 10 years? Yes ___ No ___

If yes, describe in full: _____

Have you ever been convicted of any crime related to the mistrial, abuse or molestation of children?

Yes ___ No ___

If yes, describe in full: _____

REFERENCES: (Give below the names of three persons not related to you, whom you have known at least one year)

Name	Phone Number	Business	Years

PHYSICAL RECORD:

Do you have any impairment that would interfere with your ability to perform the job for which you have applied?

Yes ___ No ___

If yes, describe:

Are you a U.S. Citizen? _____

The Age Discrimination In The Employment Act Of 1967 Prohibits Discrimination On The Basis Of Age, With Respect To Individuals Who Are At Least 40 But Less Than 70 Years Of Age.

I authorize investigation of all statements contained in this application. I hereby authorize the Brigade Boys & Girls Club to make an independent investigation of my background, criminal or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application. I understand that misrepresentation or omission of facts called for is cause for dismissal. I understand that a pre-employment drug screen is required as well as random and post-accident drug screens as directed by employer. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without previous notice.

Signature of Applicant

Date

Great Futures Start Here

Position approved by:	Date Hired	Approved Salary

County:

Brigade Boys & Girls Club Criminal Record & Background Check Authorization

Date of Application: _____

Applicant Name: _____

State of CURRENT Residence: North Carolina Other (print)

As part of registration as a volunteer or application for employment with Brigade Boys & Girls Club, all candidates must complete an authorization for a criminal background check. We are required to investigate a candidate's past for sexual offenses, violent crimes, or crimes that would have a direct bearing on the candidate's service with our Clubs. Background checks include a National Sex Offender Registry Search and national, state, city, and county criminal history checks. Social Security verification is also required. Existence of a criminal conviction may or may not, depending on the circumstances, disqualify a candidate from consideration. All prior convictions will be reviewed on a case-by-case basis, with the following being cause for immediate disqualification for service with Brigade Boys & Girls Club: a murder conviction or identification on the National Criminal Research database as a sex offender.

Prior Convictions:

1. Have you ever been convicted as an adult, or adjudicated as a juvenile offender of any criminal offense by either a civilian or military court, other than minor traffic violations? Yes No

Current Status:

2. Are you currently facing charges for any offense or on probation or parole? Yes No

Please provide details if you answered Question 2 with 'YES.'

Date (Month/Day/Year): _____

Place (City/State): _____

Charge: _____

Action Taken: _____

In connection with my volunteer service or employment with Brigade Boys & Girls Club, and participating in BBGC programs, I hereby give Brigade Boys & Girls Club and/or its agents authorization to conduct an independent investigation of my background, including criminal or police records and, as appropriate, my references, character, past employment, education, and credit history (for positions requiring the handling of BBGC funds), including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for employment or volunteer service now and, if applicable, during the tenure of my employment or volunteer service with Brigade Boys & Girls Club. I understand that any alerts on my record will be shared with BBGC Human Resource staff and if warranted with the Executive Committee of the Board of Directors (for Board candidates). I also understand that my ability to serve as a BBGC volunteer or employee is contingent upon the results of the criminal records and background check. I understand that failure on my part to consent to the review will result in cancellation of consideration for any volunteer or employee position with BBGC. I understand that my personal information will not be shared or communicated for any purpose other than this background check.

I release Brigade Boys & Girls Club, Inc., and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims, or lawsuits in regards to the information obtained from any and all of the above references sources used.

I understand that the information provided above is truthful and accurate to the best of my knowledge and that knowingly providing false information or omitting information may result in my removal from Brigade Boys & Girl as a volunteer or employee.

Applicant Signature: _____

Date: _____

Accepted for Review: _____

Date: _____

Brigade Boys & Girls Club Criminal Record & Background Check Authorization

Please complete the following information to be considered for a volunteer or employee position with Brigade Boys & Girls Club. (Print)

Full Name: _____

Maiden Name and/or Other Names Used: _____

Current Street Address: _____ How Long? _____

City/State/Zip: _____ Phone: _____

Previous Street Address: _____ How Long? _____

City/State/Zip: _____ Phone: _____

Date of Birth: _____ Social Security Number: _____

Signature: _____ Date: _____

Accepted by: _____ Date: _____

National Sex Offender Public Website Search (to be completed by BBGC staff or agent)

Date completed: _____ Name searched: _____

Please indicate your results below:

No match for this name found in NSOPW search. Copy of results is attached to this sheet.

OR

Possible match for this name found in NSOPW search. Copy of results is attached to this sheet.

Attest below for possible match:

I, _____ (name of reviewer),

used _____ (proof/verification of

identity) for the above named BBGC candidate/applicant to determine that the candidate/applicant **is not a**

person indicated in the results from the National Sex Offender Registry Public Website.

Chief Executive Officer, Brigade Boys & Girls Club

Date: _____